



Healthy Youth Survey 2006 Keys to Success

Understand and communicate the importance of the survey

Results can have important value in proposal writing, county prevention plans, School Improvement Plans, etc.

Recognize the importance of a high student participation rate

Know the timeline — it is critical and cannot be adjusted

Be familiar with the three survey forms

Secondary form has two versions (A & B) which are interleaved and administered together

Elementary form has one version (C)

All three forms have a perforated page of optional questions

Know where to find more information

Check the HYS web site (www.rmccorp.com/hys06) regularly

E-mail updates

Contact persons

Ongoing communication is a must

Among district superintendent, school principal, survey coordinator, and survey administrators

Carefully administer the survey

Carefully read and follow all instructions

Complete all information on the registration form accurately

Attend all required trainings (procedures change over time)

Open box(es) of materials immediately upon receipt to check the order

Keep survey information handy for reference